



# CLEANING

## *Move in/out Checklist*

### ALL ROOMS

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- |  |  |
|--|--|
| <input type="checkbox"/> CEILING FANS DUSTED               | <input type="checkbox"/> INSIDE & OUTSIDE OF ALL CABINET DOORS & DRAWERS CLEANED |
| <input type="checkbox"/> LIGHT FIXTURES WIPED              |  |
| <input type="checkbox"/> COBWEBS REMOVED, VENTS DUSTED     | <input type="checkbox"/> VACUUM FLOORS AND CARPET & MOP FLOORS WITH MICROFIBER   |
| <input type="checkbox"/> WINDOW SILLS & BLINDS WIPED       | <input type="checkbox"/> EMPTY TRASH BINS  |
| <input type="checkbox"/> BASEBOARDS, DOORS & MOLDING WIPED | <input type="checkbox"/> CLEAN GLASS ON FRONT DOOR & BACK DOOR                   |

### KITCHEN

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- |   |  |
|---|--|
| <input type="checkbox"/> CLEAN COUNTERTOPS      | <input type="checkbox"/> FIXTURES POLISHED                             |
| <input type="checkbox"/> CLEAN BACKSPLASH       | <input type="checkbox"/> CLEAN EXTERIOR AND INTERIOR OF MICROWAVE      |
| <input type="checkbox"/> CLEAN INSIDE OF PANTRY | <input type="checkbox"/> CLEAN STOVE EXTERIOR                          |
| <input type="checkbox"/> SINK SCRUBBED          | <input type="checkbox"/> CLEAN EXTERIOR OF REFRIGERATOR AND DISHWASHER |

### BATHROOM

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- |  |  |
|--|--|
| <input type="checkbox"/> COUNTERS CLEANED                        | <input type="checkbox"/> TOILET CLEANED INCLUDING BASE & BEHIND        |
| <input type="checkbox"/> SINK SCRUBBED & FIXTURES POLISHED       | <input type="checkbox"/> CLEAN MIRRORS                                 |
| <input type="checkbox"/> TUB/SHOWER SCRUBBED & FIXTURES POLISHED | <input type="checkbox"/> TOWEL BAR AND TOILET PAPER HOLDER WIPED CLEAN |

### OPTIONAL

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- |   |
|---|
| <input type="checkbox"/> INSIDE OF OVEN         |
| <input type="checkbox"/> INSIDE OF REFRIGERATOR |